



WEST KERN ADULT EDUCATION NETWORK

Minutes

Tuesday, April 18, 2017 – 4:00 pm
915 N. 10th St, Taft, CA 93268

Welcome! Guest desiring to address the Board on any item on the agenda are asked to request to speak to the Board Director prior to the start of the meeting. When recognized by the Board Director, stand in place and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments” and twenty total minutes per topic. Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. As per legal requirements any materials made available to the public prior to a meeting can be inspected at the WKEAN office during normal business hours. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the WKAEN office, 661-745-4315, 48 hours prior to the meeting date. **Thank you for your interest.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board director will call the meeting to order. Time: 4:00 pm
2. PRELIMINARY ITEMS:	
2.1 Roll Call	Dr. Scott Meier, Board Member- present Mark Williams, Board Member- present Dr. Robert Arias - on phone Dr. Blanca Cavazos, Board Member - absent Kathleen Johnson, WKAEN Director- present Adeline Ramirez - present Joe’ll Chaidez - absent Lori Sundgren- present Fernando Lara- present Anthony Cordova - present Lucille Holt- absent
2.2 Board Meeting Minutes	Approval of Board meeting minutes for Regular Board meeting on March 8, 2017
3. PUBLIC COMMENTS:	There were not public comments.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight successes. No public comment
4.1 Financial Report	Kathleen Johnson will provide the Board with an updated report of financial activities. Fernando presented budgets to Board. Explained 5000 CTE budget.
4.2 Directors Report	Kathleen Johnson will provide an update on WKAEN events/ activities, classes, and personnel updates <ul style="list-style-type: none"> ● CASAS training and implementation April 19 – Santa Maria Outreach ● Rotary Club Presentation April 12 ● Town Hall Meeting April 12 ● Job Fair April 13 ● TUHS Board meeting (approval PCA class room) April 17 ● Health Fair April 22 ● Cougar Day April 24 ● DHS staff meeting presentation April 28 ● Citizenship class celebration May 4

4.3 Enrollment Report	<p>Kathleen Johnson will provide an update on WKAEN classes:</p> <ul style="list-style-type: none"> ● WESTEC 25 students completed two week course April 7 ● English GED 40 students ● Spanish GED 30 students ● ESL 25 students
4.4 Personnel Report	<p>Kathleen Johnson will provide an update on WKAEN personnel: Dean's position is pending until JPA is instituted</p>
5. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	<p>These items are provided for Board information, discussion, and/or action.</p>
5.1 CTE Programs	<p>Kathleen will provide information about the Personal Care Aide program Class will begin June 5 through June 15. Included will be CPR course taught by WESTEC. ACTION: To approve contract for instruction Dr. Meier moved, Mark Williams second, no abstention, 2-0</p>
5.2 Taft MCCF	<p>Update of MCCF program Proposal to approve \$53,000 to fund expansion of GED program at MCCF. The Board requested all WKAEN purchased items be tagged and recorded ACTION: To Approve MOU between WKAEN and MCCF Mark Williams moved; Dr. Meier second, no abstention, 2-0</p>
5.3 Proposed Spending	<p>Kathleen Johnson will provide proposed projects for spending excess funds. No proposals</p>
5.4 Board Topics	<ul style="list-style-type: none"> ● Election of Officers – Tabled until next meeting. ● Instructional Services Agreement between WKAEN and Taft College – Discussions between Mark Williams and director have occurred. Report at next board meeting. ● Agreement between WKAEN and WESTEC – Discussion on possibility of WESTEC becoming future fiscal agent. WESTEC is considering with further discussions pending. Report at next board meeting.
6. BOARD REPORTS	<p>This item is provided as an opportunity for Board members to give reports, request information from WKAEN Director and comment on Board member activities</p>
6.1 Joint Powers Agreement	<p>The Board will provide an update on the status of the JPA. Bylaws are incomplete and need to be reviewed by attorney. Fernando Lara will contact Schools Legal and give update at next board meeting. No action taken</p>
6.2	
7. CLOSED SESSION (AS NEEDED)	<p>The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: No closed session was needed</p>
8. REPORT FROM CLOSED SESSION: (AS NEEDED)	<p>Board president will report any action taken in the closed session. No closed session was needed</p>
9. ADJOURNMENT:	<p>The next regular Board meeting is scheduled on Wednesday, May 17 at 4:00 pm. Adjournment Time: 4:28 pm Dr. Meier moved, Dr. Arias second; no abstention, 2-0</p>