



**September 20, 2016**  
**Board Meeting Minutes**  
**4:00 pm -5:00 pm**  
**WKAEN Office**

Call to order: 4:11 pm

**Members present:** Dr. Blanca Cavazos, Dr. Scott Meier, Mark Williams, Kathy Johnson, Joe'll Chaidez, Lori Sundgren, Adeline Ramirez

**Approval of minutes from 8/2/2016**

Motion to approve: Dr. Scott Meier

Second: Mark Williams

**AEBG ANNUAL SUMMIT:** Kathy, Joe'll, Lori and Adeline will be attending the annual summit in Sacramento, Nov. 1-2, 2016.

**JOINT POWER AGREEMENT (JPA) update:** [first name] Hornback is working on independent review of what needs to be covered in JPA. A draft will be sent on Friday, Sept. 23 in order to submit to Taft College for the October board meeting. Taft Union High School (TUHS) cannot sign off on JPA, but Dr. Cavazos is working with school representative to resolve the issue. Maricopa has approved JPA.

**WKAEN CLASS UPDATES:**

- WKAEN will cancel classes on holidays observed by the partner school districts
- WKAEN ESL teachers are currently developing an ESL curriculum.
- Maricopa is giving a key to the GED instructor in order to lock restrooms and gate
- Kathy presented collaborating with TUHS Career Technical Education Center (CTE) to offer a computer literacy class
- The board approved paying for security services offered by the Fort - \$100 a month for the caretaker to walk students out
- The board discussed lighting issues at the Fort, board members proposed purchasing solar lights to place around the lawn.

**PRINTER:** Kathy received a quote from Ray Morgan Company for a black and white printer. The board has suggested leasing a color printer as long costs do not exceed \$7,000.

**GED GRADUATION:** The graduation is scheduled on Thursday, October 27, 2016 at the Fort Auditorium at 6:00 pm. The TUHS and Maricopa board will be invited during their board meetings on October 10th.

**TRAILER:** The board reviewed the topic of a portable classroom trailer. The board would like Kathy to get a quote for a trailer that fits 8-12 students and is equipped with laptops and wifi.



**COMPUTERS:** The board discussed whether WKAEN should purchase Chromebooks or laptops, the board recommends purchasing Chromebooks.

**ACTION ITEMS**

- Kathy will get quote for color printer and e-mail board members before processing purchase
- WKAEN office will e-mail a save the date and have invitation ready by Oct. 1st.
- Mark Williams will ask Taft College President Deborah Daniels if she would close GED ceremony.
- Kathy to get a quote for a trailer
- Kathy will inquire into purchasing solar lights

The meeting was adjourned at 5:15 pm  
Next Meeting: October 19 at 4 pm at the Fort

*Meeting Minutes prepared by: Adeline Ramirez  
Meeting Minutes posted by:*