



WEST KERN ADULT EDUCATION NETWORK
Open Board Meeting Agenda

Tuesday, November 15, 2016 – 4:00 pm
 Historic Taft Fort, #32
 915 N. 10th St, Taft, CA 93268

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to request to speak to the Board Director prior to the start of the meeting. When recognized by the Board Director, stand in place and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments” and twenty total minutes per topic. Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. As per legal requirements any materials made available to the public prior to a meeting can be inspected at the WKAEN office during normal business hours. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the WKAEN office, 661-745-4315, 48 hours prior to the meeting date. **Thank you for your interest.**

TIME	ITEM	ITEM DESCRIPTION
	1. CALL TO ORDER:	Board director will call the meeting to order. Time:
	2. PRELIMINARY ITEMS:	
	2.1 Roll Call	Dr. Blanca Cavazos, Board Member Dr. Scott Meier, Board Member Mark Williams, Board Member Kathleen Johnson, WKAEN Director Joe’l Chaidez Lori Sundgren Fernando Lara Lucille Holt Adeline Ramirez
	2.2 Board Meeting Minutes	Approval of Board meeting minutes for Regular Board meeting on October 19, 2016 Action: _____ Moved _____ Second _____ Abstention _____ Vote
	3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
	4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight successes.
	4.1 Financial Report (Enclosure @ Meeting)	Kathleen Johnson and/or Lucile Holt will provide the Board with an updated report of financial activities. <ul style="list-style-type: none"> • 3 year budget
	4.2 Directors Report (Enclosures, add’l @ Meeting)	Kathleen Johnson will provide an update on WKAEN events/ activities, classes, and personnel updates: <ul style="list-style-type: none"> • November/December Event Calendars

		<ul style="list-style-type: none"> • Taft Together We Can Collaborative Nov. 16 from 4 - 5 pm • Nov. 22 - Resource Center Thanksgiving Event • Dec. 13- Outreach at Maricopa
	4.3 Enrollment Report	<p>Kathleen Johnson will provide an update on WKAEN classes:</p> <ul style="list-style-type: none"> • English GED: 30 students • Spanish GED: 27 Students • ESL (level 1&2): 22 students • Citizenship: 12 students
	4.4 Personnel Report	<p>Kathleen Johnson will provide an update on WKAEN personnel:</p> <ul style="list-style-type: none"> • Six adjunct instructors • Seven student workers • One instructional aide
	4.5 AEBG Annual Summit Report	At the last Board meeting, the Board requested Kathy obtain more information regarding WKAEN funding. Kathy will update the Board. WKAEN staff in attendance will also provide a brief recap.
	5. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
	5.1 Agenda template	At the last Board meeting, Dr. Scott Meier proposed using a different agenda and minute template. The Board will review the template.
	5.2 Budget Surplus (enclosure)	Fernando Lara will present the Board a spreadsheet for the purpose of tracking the spending of the surplus budget.
	5.3 Perspective short-term occupational classes	The Board will discuss potential short-term occupational classes in Health Aide, Food Service, and WESTEC
	5.4 GED Instructor for TCI	The Board requested Kathy obtain more information for the Board to review regarding WKAEN providing a GED instructor at TCI
	5.5 Taft MCCF	The Board requested Kathy obtain more information for the Board to review regarding WKAEN assistance for software, computers, and supplies to expand the MCCF GED/HSE program
	6. BOARD REPORTS	This item is provided as an opportunity for Board members to give reports, request information from WKAEN Director and comment on Board member activities
	6.1 Joint Power Agreement	The Board will provide an update on the status of the JPA.
	7. CLOSED SESSION (AS NEEDED)	<p>The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</p> <p>Time:</p>
	8. REPORT FROM CLOSED SESSION: (AS NEEDED)	<p>Board president will report any action taken in the closed session.</p> <p>Time:</p> <p>Reportable Action Taken:</p>
	9. ADJOURNMENT:	<p>The next regular Board meeting is scheduled on [DATE]</p> <p>Adjournment Time:</p> <p>_____ Moved _____ Second _____ Abstention _____ Vote</p>