

## West Kern Adult Education Network

March 1, 2016

---

**Consortium members: Blanca Cavasos, Scott Meier, Mark Williams**

---

Kathy Johnson, Ade Ramirez, Joe'll Chaidez, Agnes Eguares, Lori Sundgren

---

MEETING CALLED 2:06

### GRAND OPENING-

Date set for March 29 at 1 pm... Broad consortia will meet at 12 for lunch and update.

- RENT AUDITORIUM AT THE FORT
- MEETING W/CONSORTIA: 12-1
- GRAND OPENING: 1 PM
- INVITE A GUEST SPEAKER

### ACTION ITEMS-

- APPROVED TO ORDER LIGHT REFRESHMENTS AND COOKIES
- APPROVED TO ORDER MAGNETS AND PENS\*\*\*
- APPROVED GET A SIGN MADE\*\*\* (SPEAK WITH MARK (FROM ROP ABOUT SIGNS)
- INVITE GUEST SPEAKERS/ LOCAL POLITICIANS: JEAN FULLER, SHANNON GROVE, CHRIS FRAZIER, MARY BARLOW, DAVID COUCH, CHAMBER OF COMMERCE BOARD MEMBERS, PRESS / BLANCA WILL CONTACT JEAN FULLER / KATHY WILL CONTACT SHANNON GROVE AND DAVID COUCH

### Upcoming events:

#### SCHOOL BOARD MEETINGS

- THURSDAY, MARCH 10 @MARICOPA BOARD MEETING-
- THURSDAY, MARCH 14 @TUHS, AT 6PM

#### SMALL BUSINESS ACADEMY GRADUATION

- TENTATIVE DATE: FRIDAY, MARCH 18
- LOCATION: TBD, CAFETERIA AT TAFT HIGH
- TIME: EVENING, TBD
- CATERING IS SET BY KERN HISPANIC CHAMBER
- DESSERT CATERING BY MARICOPA CULINARY STUDENTS?

#### Future classes - Discussion

- St. Mary's Catholic Church –
- Should we hire another GED instructor now or look into our current instructor's schedule? Kathy will follow up.
- What are the educational requirements for instructors? We will check with Bakersfield Adult School
- Potential teaching candidates: TCSD and TUHS instructors, CSUB/Laverne/Teachers in Training

## CURRICULUM FOR TEACHING ESL

- WHAT CURRICULUM IS BAKERSFIELD ADULT SCHOOL USING?
- WORK WITH ESL FACULTY AT TC TO WORK ON TRANSITION INTO TC
- PROMOTE ENGLISH SPEAKER GED IN COMMUNITY
- St. Mary's Catholic Church – GED & ESL (need instructors & start date – Father Carlos) We need to look at classrooms and develop flyers for the church.
- Maricopa School – GED, ESL, (*need outreach to parents at school – flyers, parent meeting, determine interest*)  
*Contact churches for additional outreach*

## ESL

- Proposal to extend TUHS workshops through June 2016 (10 add'l sessions) at a cost of \$3700.
- Are other sites interested in similar classes?

## INTAKE FORMS

- Intake form/PRE ETO Edits were suggested with emphasis on simplicity and focus on creating relationships.

## Citizenship classes:

- Approved stipend of \$250 dollars for facility use/water
- Follow up with St. Mary's Catholic Church about setting up class

## Maricopa Outreach

- Maricopa Board Meeting
- Maricopa Open House, May 10, 5 pm
- Kathy will present program to churches in Maricopa

## HISET TEST- YES, WKAEN PAY FOR THE TEST

- Joe'll is ordering Hi-Set pre-tests for students to take prior to taking GED section tests. Proposal: if they pass the pre-test with a predetermined score, will WKAEN pay for the GED test fees.
- HiSET testing, initial pre assessment, in order to pay for full exam \$300-1000 for practice test, for a year (pending actual cost from Joe'll)
- (Get # of students who took/passed on pilot program) **Tentative approval**

## Kelly's ESL classes at Taft College

- Previously funded
- Need to know how many students are in the class (20 were present in last class per email)
- Action Item: email additional information to consortia board members

## Fresno State- Parent University

- WKAEN not very supportive of Fresno program
- Ask Bakersfield Adult School for ESL course work, show me your curriculum\*\*\*
- Focus on assessment

### **Digital Literacy Class**

Kathy will email digital literacy curriculum to consortia

Action item: research "Common Sense" program, pre-created curriculum, getting instructor certified (<https://www.commonsemmedia.org/educators/digital-citizenship>)

### **Child Care-**

- Genevieve, will be returning to work this week.
- Child care does not have to be cost effective at the beginning, service for TC and GED students
- Action item: Follow up with Genevieve\*\*\*

### **UFW Citizenship**

Approval to facilitate meeting

### **Literacy**

Kern Literacy Council- general update

Action Item: presenting to surface organizations\*\*

### **Inmate education:**

Adding two locations at the prison: state & federal

Approval to participate: pending decision

### **MOU with WKAEN & TC**

Binder for liability insurance – Mark will follow up

### **Staffing:**

Tentative Office hours:

MWF: 8-5 TTh: 12-8

Student workers: tentative, counselor's in training as potential employees

Outreach hours: pending research

Alternative plan, providing evening hours at one of our network locations

**Student ID's** – Per Mark, the student ID's should be available. We need to know the process.

**Mileage site to site-** Approved by consortia using state rate

**Mission Statement:** Action item: email potential statements

**Next meeting:** March 14, 4-5:30 pm @the Fort

Meeting ended: 3:56