



**Board Meeting Minutes**  
**Tuesday, June 7, 2016**  
**11:00-12:40 pm**  
**WKAEN Office**

Call to order: 11:20 am

Members present: Dr. Blanca Cavazos, Mark Williams, Kathy Johnson, Joe'll Chaidez, Lori Sundgren, Adeline Ramirez

**CLASS PROGRESS**

Kathy reported that Gary Christiansen is going to meet with the Methodist Church to... St. Andrew's has offered to provide a classroom for literacy classes...

**WORK KEYS**

Kathy will ask a WKAEN instructor to review the Work Key curriculum to see how it fits WKAEN's vision.

**OUTREACH**

Kathy will contact Ryan Hickman and Patricia [last name] about events at Taft High School. WKAEN will be attending Taft High's Open House in early September.

**CHILD CARE:**

Kathy will inquire with partnering churches about offering on-site child care for WKAEN students.

**TRANSPORTATION**

Kathy or Adeline will contact Taft Area Transit to discuss WKAEN subsidizing a bus route.

**INCORPORATING**

WKAEN Board Members will hold a meeting to discuss incorporating WKAEN. All Classified Positions are on hold until a decision is made about a potential WKAEN incorporation.

**STAFFING**

Lori will setup a meeting with Taft College Human Resources, Mark, and Kathy to develop a generic job description.

**REFUNDING GED TEST COST**

Consortia members agreed to refund registered WKAEN students for each GED section passed. The Taft College Testing Center will invoice WKAEN. Student will need a student ID. Adeline will schedule a meeting with Darcy Bogle, Mark, and Kathy to discuss the ID issuing process.

**INTAKE**

Adeline will add a section to WKAEN intake to find out if parents have children attending Taft High.

The meeting was adjourned at 12:40 pm  
Next Meeting: Tentatively set to late July at the Fort

*Meeting Minutes prepared by: Adeline Ramirez*  
*Meeting Minutes posted by:*